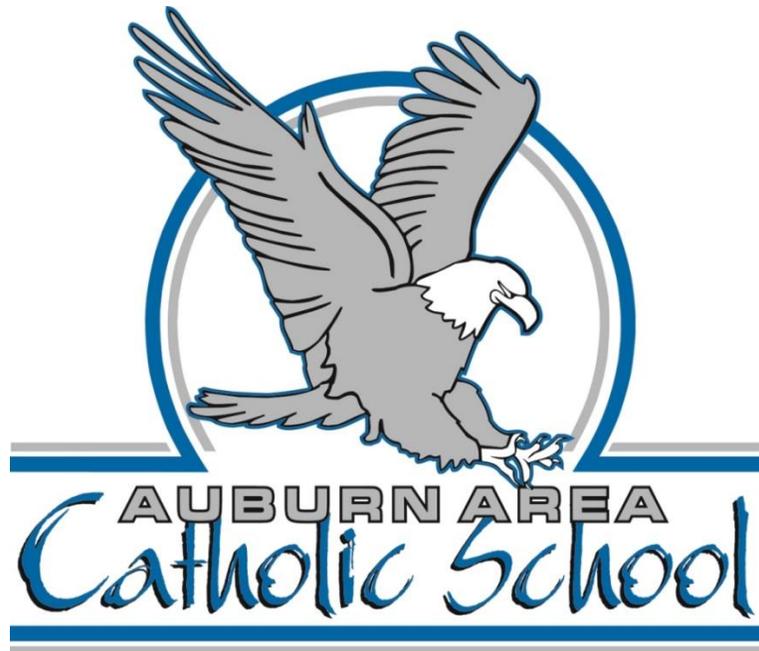


Strategic Plan

2017-2018



Principal: Mrs. Jessica Reder

Pastor: Father Thomas E. Sutton

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Executive Summary

The strategic plan for Auburn Area Catholic School was developed to recognize strengths and challenges for our future. The committee consisted of the principal, a teacher, the pastor, the parish DRE and parents. We met 6 times, over a period of 7 months, in the 2014-2015 school year. To ensure our school's future vitality and strength going forward, our strategic planning committee evaluated our current strengths, weaknesses, opportunities and threats. The committee started this plan by evaluating our mission statement and beliefs. This evaluation led to a new mission statement and revised belief statements. Our strategic plan supports the new mission and beliefs of Auburn Area Catholic School. Throughout this process, the committee identified 5 areas of reoccurring concerns, as identified in a SWOT survey. The 5 main areas of concern were: Academics, Marketing, Technology, Facility Improvements, and Combined Classes. The committee agreed to implement strategies to improve 4 out of the 5 main concerns. The 3 areas that the committee focused on were: Academics, Marketing, Technology and Facility Improvements. Strategies were developed to improve upon these areas and are outlined in this plan. Implementation has already begun, in some areas, and will continue during the 2015-2016 school year. The plan's progress will be shared and reported on during school committee meetings throughout the 2015-16 school year.

History of Auburn Area Catholic School

There is a long and rich history of Catholic Education in Auburn. St. Anthony parish began operation in 1902 with a school operating in classrooms, located in the basement of the church. A combination school building and covenant to house the Sisters of St. Dominic from Grand Rapids was completed in 1910. In 1960, St. Joseph Parish was constructed and the parish school was dedicated in 1962.

In 1970, after many years of independent operation, St. Anthony School in Fisherville and St. Joseph School in Auburn merged to form Auburn Area Catholic School. When the school opened in the fall of 1970, it served students in grades 1st through 8th. A kindergarten program was added in 1984. As enrollment trends changed, the 7th and 8th graders were combined into one class in 1991. The following year, a preschool program for 3 and 4 year olds was added. Ultimately, the decision was made to drop grades 6th, 7th, and 8th. With two campuses to house the remaining students, a division was always presented grades 1st, 2nd, and 3rd were convened at St. Anthony's site and preschool plus grades K, 4th and 5th at St. Joseph's site. Finally, in June of 2002 the elementary classes were combined at St. Joseph's site and the preschool classes were moved to St. Anthony's site. This changed was said to have made a tremendous help in unifying the faculty and the program offerings for all students preschool -5th grade.

Finally in 2003 the parishes of St. Joseph and St. Anthony were combine to form one parish unit, with two worship sites under the the leadership of Father Thomas E. Sutton.

Auburn Area Catholic School current houses preschool, kindergarten and 1st grade, as stand-alone classrooms and has 2nd/3rd grade and 4th/5th grade combination classrooms, located at St. Gabriel's East Campus (Previously St. Joseph's Church).

The school's current preschool enrollment for the 2015-16 school year is 36 students.

The kindergarten – 5th grade enrollment for the 2015-16 school year is 64 students.

Mission

Our Mission...

Auburn Area Catholic School, with our parishes and families as partners, empowers each student along their academic journey to develop their God-given talents and to become a lifelong disciple of Christ.

Vision

Auburn Area Catholic School students will represent Christian behavior in the greater community by daily living out the values of the Catholic faith. Auburn Area Catholic School will exemplify academic excellence, spiritual growth, and community spirit at all levels and will be the school of choice for families of our parish.

Value Statements

Our Values...

Auburn Area Catholic School will...

- Strive to maintain a student to teacher ratio that creates a balanced learning environment.
- Promote living as a disciple of Christ by providing an environment that models Christian values
- Offer strong academic programs that will prepare each student to reach their fullest potential
- Encourage each students' critical thinking, self-discipline, and leadership skills
- Nurture a safe family environment while developing caring and compassionate students.
- Instill traditional Catholic beliefs in our students to help them each develop a strong spiritual foundation that they can rely on for the rest of their lives.

Survey Results

Seventy-two families were surveyed and 20 responses were received. Families were asked 4 open-ended questions. *What are AACCS's Strengths, Weakness, Opportunities and Threats?*

This is a summary of the responses for strengths and weaknesses.

STRENGTHS

- 50% of the responses stated that AACCS provides a strong faith-based atmosphere.
- 50% of the responses stated that AACCS has dedicated and caring teachers and staff.
- 80% of the responses stated that AACCS provides a strong family atmosphere with a nurturing environment.
- 80% of the responses stated that they are happy with our smaller class sizes

WEAKNESSES

- 60% of the responses stated academic concerns (technology is out dated, there is a lack of "real-life" learning, math program *Saxon* could be stronger, students are lacking in their writing skills, more field trips needed, more outside visitors/community members coming in to the school, students need to be challenged more or provided more assistance, when needed)
- 60% of the responses stated a need for more space and an improved building layout.
-

Based upon the survey results, the Strategic Planning Committee identified 4 critical issues. These issues will be detailed on the up-coming pages.

Critical Issues

1. **Academics**- Develop rigorous curriculum to meet all student needs.
2. **Marketing**- Increase and promote awareness of our school.
3. **Technology**- Integrate ongoing technology advancements that meet the needs of our students.
4. **Facility Improvements**- Ensure building safety and provide an infrastructure that supports the growth and needs of our school.

ACADEMICS

Academics: *To develop rigorous curriculum to meet all student needs.*

Action Items

1.1: Evaluate NWEA and DRA student test data to provide intentional teaching (Data Teams/PLCs)

Target Date: Implementation Fall 2017

Responsible: Staff and Principal

Financial Source: Will partner with BAISD and take advantage of their provided services. We pay a per student fee of approximately \$1.16 per student.

Action Steps:

1. A consultant from BAISD will work with the staff to develop and implement PLC's
2. Students will NWEA test 3 times a school year (Fall, Winter, Spring)
3. Five ½ days, with a BAISD consultant are worked into the 2016-17 calendar for data analysis and student lesson planning.
4. Look at a progress monitoring tool, Skills Navigator and discuss student data during staff meetings.

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5. There are 4 ½ day data meetings scheduled in our 2017-18 school year. During this time the teaching staff will look at DRA and NWEA data to determine tier groups.
6. Re-teaching and Enrichment instruction will be scheduled for 30 minutes, 5 days a week. Three days will be used for Reading and 2 days will be used for Math.
7. Classroom teachers and teaching support staff will work with assigned tier groups. Hands 2 Math and guided reading strategies will be used for instruction in our tier 2 and 3 groups. Easy CBM will be our progress monitoring piece.

Status:

2015-16 *The principal attended the summer 2015 NWEA conference.*

2016-17 *The staff worked with a consult from the BAISD to discuss DRA information and reading workshop strategies. The staff met for five, ½ days in the 2016-17 school year.*

1.2: 70% of our 2nd-5th grade students will be proficient or advanced in Math, according to the MSTEP, using the Spring 2017 NWEA Summary Report,

Target Date: Spring 2018

Responsible: Staff and Principal

Financial Source: \$4.00 per student and tutoring stipend

Action Steps:

1. Use Skills Navigator and chapter pretests to create intervention groups.
2. Teachers will conduct goal setting conferences with each student before/after NWEA assessment takes place.
3. Use NWEA Math tests data and My Math pretest data to properly place students in the best Math class to meet their ability and needs for specific units.

Status:

2015-16 *We have already purchased a new math series and have scheduled some online tutorial training with a personal consultation in January 2016.*

59% of our students were proficient or advanced in Math, as tested in the Spring of 2016 Map assessment, according to the MSTEP.

2016-17 *48.6 % of our students were proficient or advanced in Math, as tested in the Spring of 2017 Map assessment, according to the MSTEP. We did not use Skills Navigator for intervention groups. For the 2017-18 school year we will be focusing on a student growth goal, with two 30 minute days every week, of interventions for K-5th Math. [SEE 1.9 for our updated GOAL](#)*

1.3: Implement MAISA Units in Kindergarten-5th grade

Target Date: Fall 2016

Responsible: Staff and Principal

Financial Source: Title 2 funds will pay for a 4 day training session throughout the 2016-2017 school year. This will cost \$200.00/teacher

Action Steps:

1. Register the Kindergarten – 5th grade teachers for the GLB MAISA Reading Units training for 2016-17.
2. Complete a requisition form for Bay City Public Schools, requesting Title 2 approved funds to be used to cover the training cost.

Status:

2015-16 The K-5th staff was trained in the MAISA writing units and implemented them in their classroom.

2016-17 The K-5th staff was trained in the MAISA reading units and implemented them in their classroom. K, 1st and 4th/5th grade teachers will attend the MiELA Network conference on June 27-29, 2017. This conference will focus on reading and writing MAISA units. The AACS staff will continue to use the MAISA reading and writing units in their daily schedule.

At this point we have met our goal and will continue to implement the reading and writing MAISA units in the 2017-18 school year.

1.4: Partner with area businesses to bring in Advanced Programs

Target Date: Fall 2015

Responsible: Staff and Principal

Financial Source: Free

Action Steps:

1. Contact SVSU and schedule Dow STEM lessons for grades 2nd – 5th.
2. Contact Consumers Energy and schedule Think Energy and STEM activities.
3. Invite parents and family members in to discuss their career.

2017-18

4. Contact Consumers Energy and schedule Think Energy for the 4th/5th grade classroom.
5. Third grade will partner with the recycling center or water treatment plant to support science curriculum and outreach.

Status:

March 2015- The principal has contacted SVSU and Dow, to partner with STEM for the 2014-15 school year. This program will continue with the addition of other extra programs for 2015-16

2015-16 We had SVSU/Dow STEM ambassadors visited our K-5th grade classrooms. Consumers Energy visited 4th-5th. Think First, through St. Mary's visited 2nd-3rd. Engineering for Kids was offered 3 times, for preschool – 5th.

2016-17 We continued to work with SVSU/Dow STEM ambassadors. They visited our 1st grade and 4th/ 5th grade classrooms. This year we also reached out to area organizations, as a classroom service project. The 1st grade classroom collected personal hygiene items and delivered them to the McNally House, in

Saginaw. The 4th/5th grade classroom make fleece blankets and delivered them to the Abortion Alternatives, in Saginaw.

1.5: Incorporating best practice strategies for success into the classroom

Target Date: Fall 2015

Responsible: Staff and Principal

Financial Source: Free

Action Steps:

1. Requirements for effective teaching and learning will be stated in the 2015-2016 Student Handbook
2. Each family is given a copy of the handbook. They must sign and return the back page, stating understanding/acceptance, to school.
3. Teachers are provided with a copy of the Student Handbook.

2017-18

Target Date: Fall 2017

Responsible: Direct Teaching Staff (Reading) and Principal

Financial Source: \$1.16 per student for Instructional Service fees from the BAISD and a guided reading training in August that will cost \$400.00

Action Steps:

1. K-5th teaching staff (Teachers and Aides) will take the 2017 summer Guided Reading Training at the ISD.
2. We have 4 days scheduled for a BAISD consultant to mentor, coach and pre-plan guided reading lessons in our K-5th grade classrooms.
3. Each teacher will receive 30 minutes of coaching or lesson observance, followed by 30 minutes of conferencing with the consult after their classroom visit. They focus will be on reading workshop, small group and guided reading activities.

Status:

2015-16 *The handbooks were handed out and signed. PBIS was implemented, school wide, which provided for a more conducive learning environment.*

2016-17 The teaching staff worked with a BAISD consultant five ½ days this school year.

1.6: Student learning groups focusing on Virtues

Target Date: Fall 2016

Responsible: Teacher and DRE

Financial Source: Free and Student Activity Fund (if needed)

Action Steps:

1. The staff has the Virtues Posters and materials.
2. Students will be placed in Virtues groups in the fall of 2016.
3. Groups will meet monthly to discuss and conduct activities/projects - centered around a given Virtue

2017-18

4. We will continue to implement one virtue a month, but we will be addressing this virtue in our *Friday Small Groups* with whole-school discussion during morning announcements. Students will also be recognized for SOAR nominations based on a displayed virtue.

Status:

2015-16 *We did not implement school assemblies or student learning groups this school year. Virtues lessons were conducted on prayerfulness and courtesy.*

2016-17 *This year we introduced a new Virtue every month. Teachers, Mrs. Reder and Parish DRE, Sandy DesJardins introduced the virtue in the classroom, with books and projects. Each virtue was reinforced, weekly, during morning announcements. Students were also nominated for our school behavior award –SOAR, based on the virtue(s) they displayed throughout the month.*

1.7: Our 1st-5th grade students will remain at 80% proficient or advanced, in Reading, according to our Spring 2017 NWEA Summary Report

Target Date: Spring 2017

Responsible: Staff and Principal

Financial Source: \$4.00 per student and tutoring stipend

Action Steps:

1. Use Skills Navigator and DRA to create intervention groups.
2. Teachers will conduct goal setting conferences with each student before/after NWEA assessment takes place.
3. Use NWEA Reading test data, DRA scores, and STAR to properly place students in the best reading group to meet their ability and needs.

Status:

2015-16 74.4 % of our students were proficient or advanced in our 2016 spring test scores, according to the MSTEP.

2016-17 67.5% of our students were proficient or advanced in Reading, as tested in the Spring of 2017 Map assessment, according to the MSTEP. We did not use Skills Navigator for intervention groups. We did start reading tutoring for 1st/2nd and one 3rd grader after school, for 30 minutes (October-May).

For the 2017-18 school year we will be focusing on a student growth goal, with three 30 minute days every week, of interventions for K-5th Reading. [SEE 1.10 for our updated GOAL](#)

1.8: Integrate religious, spiritual, moral and ethical dimensions into all curriculum areas

Target Date: Fall 2016

Responsible: Staff and Principal

Financial Source:

Action Steps:

4. Integrate religious and liturgical elements into writing pieces throughout the school year.
5. Purchase handwriting books, *Writing our Catholic Faith*

2017-18

6. We will incorporate a writing during our Friday Small Groups, and display our reflections in the school hallway.

Status:

2016-17 We did not concentrate our focus on this goal for 2016-17. We will create a new action step for 2017-18.

1.9: 65% of our K-5th grade students will meet their projected growth, in Math according to the Achievement Status and Growth Summary Report.

Target Date: Spring 2019

Responsible: Teaching Staff and Principal

Financial Source: \$70/each Hands-On Standards books will be purchased for K-5th will be purchased to support tier 2 and 3 groups.

Action Steps:

1. Approximately every 6 weeks, the AACCS staff will meet for a ½ day to discuss NWEA Math data and Pre/Post assessments using Easy CBM.
2. Students will be organized into flexible tier groups based on assessment data.
3. Pre and Post tests will be given, using Easy CBM. Teachers will also look at NWEA Math data, and classroom performance to help determine groups.
4. Student groups will meet for 30 minutes, twice a week, starting in December 2017. Teachers will use Hands-On Standards to reteach concepts and enrichment activities to extend student knowledge and application.

Status:

2016-17 NWEA Math growth according to the Achievement Status and Growth report for K-5th is 47.3%

1.10: 80% of our K-5th grade students will meet their projected growth in Reading, according to the Achievement Status and Growth Summary Report..

Target Date: Spring 2019

Responsible: Teaching Staff and Principal

Financial Source: K-5th teaching staff (Teachers and Aides) will take the 2017 summer Guided Reading Training at the ISD. This will cost \$400.00 and will be covered with Title 2 funds.

Action Steps:

1. Approximately every 6 weeks, the AACCS staff will meet for a ½ day to discuss NWEA Reading data and Pre/Post assessments using Easy CBM.
2. Students will be organized into flexible tier groups based on assessment data.
3. Pre and Post tests will be given, using Easy CBM. Teachers will also look at NWEA reading and DRA data, and classroom performance to help determine groups.
4. Student groups will meet for 30 minutes, three times a week, starting in October 2017. Teachers will use guided reading strategies to reteach concepts and enrichment activities to extend knowledge.

Status:

2016-17 NWEA Reading growth according to the Achievement Status and Growth report for K-5th is 62.9%

1.11: 65% of our 4th-5th grade students will meet their projected growth in Science, according to the Achievement Status and Growth Summary Report.

Target Date: Spring 2019

Responsible: 4th / 5th grade teacher and Principal

Financial Source: 4th/5th grade teacher will take the summer Phenomenal Science training, taking place in August 2017.

Action Steps:

1. The 4th/5th grade teacher will take the Phenomenal Science training in August of 2017.
2. The teacher will work with our 3rd grade Phenomenal Science trained teacher, for support and understanding.

Status:

2016-17 NWEA Science growth according to the Achievement Status and Growth report for 4th-5th is 46.45%

1.12: 1st grade teacher will participate in the BAISD Literacy Network.

Target Date: Fall 2016 and Continued Fall 2017

Responsible: 1st grade teacher and Principal

Financial Source: Grant money covers the network from the BAISD and \$60/day for sub costs will be needed, covered by AACS.

Action Steps:

1. AACS's 1st grade teacher and principal will attend the summer meeting, to kick-off the network.
2. The 1st grade teacher will continue to meet at the BAISD and receive mentoring, modeling and coaching visits from the BAISD consultant.

2017-18

1. We will incorporate to work with the BAISD, adding our kindergarten teacher to the network.

2. The K, 1st/2nd and principal will meet for the August 10th meeting. There will also be a January 2018 meeting

Status:

2016-17 The BAISD consultant came to AACS to observe, mentor and coach my first grade teacher, during reading workshop, twice this school year. The coach also met with our 1st grade and kindergarten teachers for a ½ day of question / answer centered on reading workshop/ guided reading groups.

MARKETING

Marketing: *To increase and promote awareness of our school*

Action Items

2.1: Publish a marketing plan

Target Date: Spring 2017

Responsible: Principal and Marketing Committee

Financial Source: We have a marketing budget of \$600.00 for 2016-17 school year

Action Steps:

1. The Marketing Committee will meet in the fall to lay out a Marketing plan for the school year. Our marketing president stepped down, so this position will be manned as a partnership between a few volunteer parents. Include a plan that incorporates a strong relationship between the school and parish.
2. This plan will be shared with the School Committee

Status:

We have started a new marketing committee in 2014-15, which will continue in 2015-16.

2015-16 *Our marketing committee met several times this school year. Marketing events included, WHS Homecoming Parade, Open House, Advertising on the town's digital sign, updating the AACS brochure, purchasing baptism bibs on behalf of AACS. We do not have a specific Marketing plan, but a binder of information has been created as a guide to the major marketing events that take place throughout the school year.*

2016-17 This year, we have added our participation in the Cornfest Parade, we sang at the Saturday and Sunday masses during Catholic Schools week and we are working on car decals. The Marketing chair will be meeting with the team in June of 2017 to start the development of a marketing plan for 2017-18

2.2: The AACS website updated with current and accurate information.

Target Date: Ongoing Updates 2016-17

Responsible: Principal

Financial Source: \$2080.00

Action Steps:

1. All up to date documents will be added to the website. This includes weekly bulletins, staff newsletters, lunch menus, school calendars, committee by-laws and meeting minutes, etc.
2. The principal will meet with each teacher to show them how to up load documents and photos on their individual page.

2017-18

3. Teachers will receive training to update their teacher page on a regular basis.

Status:

June 2015- Website address was changed and shared with families, staff, and parish.

2015-16- We continued to update the website, on a weekly basis. The teachers were not shown how to upload photos, or change their pages, due to the implementation of several new programs.

2016-17 With the implementation of a new parent communication systems, online attendance, lunch count and grades, it was decided that office staff would continue to add pictures to each teacher page. The principal will show all staff how to do this for the 2017-18 school year.

2.3: Students will be more visible in the community by wearing their Auburn Area Catholic School shirts on field trips

Target Date: Ongoing 2016-17

Responsible: Principal and Teachers

Financial Source: None/Field trip funds: *Transportation from Bay Metro is \$71 per bus/per 2 hours or Bay City Public School bus*

Action Steps:

1. The student handbook and all field trip notes state that students should wear their AACCS shirt when out of the building, attending field trips.
2. The teachers included a reminder to wear school shirts on field trips

Status:

June 2015-Kindergarten -5th graders wore their AACCS shirts when they attended the Bay Area Recreational field trip

2015-16 *This happened on a consistent basis*

2016-17 *The principal will reinforce this procedure at the end of the year and beginning of the year staff meetings. The school does participate in the local summer parade, and all students and families wear our AACCS shirts. We have also opened up an on-line Spirit Wear store that parents can order from twice a year.*

2.4: Develop an Alumni Association

Target Date: Unknown

Responsible: Principal and Parent Volunteer

Financial Source: None

Action Steps:

1. Discuss whether or not the Marketing committee would like to pursue this data.
2. If so, designate someone to organize Alumni information.
3. Request alumni information (name, phone number, email) in the Parish bulletin, on Facebook and school website.
4. The Marketing Committee can establish goals for Alumni Association.

Status:

May 2015- *A request for Auburn Area Catholic School Alumni was written in the bulletin.*

June 2015- A request for Auburn Area Catholic School Alumni was written in the bulletin, with a thanks to those who already submitted their information.

2015-16 The principal requested alumni contacts via, face book and church bulletin. There was a minimal response. The names collected have been placed in a file. It is unclear, if this will continue to be a focus in the upcoming year.

2016-17 **This has not been pursued as a focus for this year.** We do not currently have an organized Alumni Association.

2.5: New Signage/Road sign with School Name

Target Date: Unknown

Responsible: Principal and Pastor

Financial Source: Amount Unknown: Reserve Savings/Furnishings & Equipment

Action Steps:

1. The Marketing committee will discuss the perusal of a new road sign for AACS.

Status:

We currently have a church sign at the road that has a small strip with the school name on the bottom of the sign.

2015-16 We are allowed to advertise enrollment for AACS 6 weeks out of the school year. We place a roll-out sign by the road for 2 weeks periods, open house time, end of the school year and beginning of the school year. There is currently no discussion taking place, regarding a new or bigger AACS sign.

2016-17 The status for this year has not changed, from the above. The marketing team will pursue car window clings and maintaining an update on-line store for AACS logo wear.

TECHNOLOGY

Technology: *Ensure ongoing integration of technology advancements that meet the needs of our students.*

Action Items

3.1: Rigorous K-5th technology curriculum that collaborates lessons with the homeroom teacher and technology teacher.

Target Date: Spring 2017

Responsible: Principal, AACS Teachers and Special's Teacher

Financial Source: None currently

Action Steps:

2. AACS teachers and Specials' Technology Teacher will be provided with the Michigan Technology standards.
3. Both AACS and Technology teacher will meet to discuss and develop 1 lesson that supports a homeroom project as well as meet state standards.

Status:

July 2015-Interviewing new technology teacher

2015-16 *The technology teacher provided time in the 4th-5th grade class, to support a report.*

2016-17 *Mrs. Reder collaborated with the technology teacher to have students prepare a presentation via PowerPoint, Prezi or Powtoon. The students worked in groups to create speeches, electronic presentations, and poster board visuals that would persuade the school to vote for their desired dance theme. The student groups had to create a persuasive presentation and share it with the whole school. After the presentations the students participated in the election process, by casting their vote.*

3.2: Technology used in every classroom on a regular basis

Target Date: Fall 2017

Responsible: Principal and Teachers

Financial Source:

Action Steps:

1. Integrate Smartboards, iPads, laptops and clickers to enhance curriculum.
2. Teachers will share personal knowledge and expertise of technology with peers.

Status:

October 2014- *K-5th teachers had Smartboards mounted in their classroom.*

January 2015- *K-5th grade teachers were provided with training from Tierney Brothers to start integrating lessons.*

March 2015- *Each teacher had to demonstrate a lesson for the principal to observe, using their classroom Smartboard.*

2015-16 *Teachers continued to implement Smartboard lessons throughout the school year*

2016-17 *This year, all K-5th grade teachers used their classroom Smartboard in some form. Three of our teachers had a goal centered on technology and incorporating it more into their classroom.*

3.3: Mount Projectors to teacher Smart Boards or ceiling and Acquire Smart TV

Target Date: Happened in the school year of 2015-16

Responsible: Principal and Maintenance Staff

Financial Source: Amount Undetermined-Technology funds would be used. The Parish fall raffle donates the proceeds to the school technology fund.

Action Steps:

1. The principal is working with someone from the Parish Building committee to inquire about mounting the projectors to the ceiling. This process needs to be handled carefully because of the asbestos in the ceilings. An abatement team would need to handle the installation. The Dioceses would also be contacted.
2. If technology funds permit, we will also be purchasing a Smart TV. These can range in price from \$800-1,200.

Status:

October 2014- *K-5th grade teachers have new or like new projectors in their classroom.*

May 2015- The principal meet with the building committee and reflected her concerns about technology and security needs.

May 2015-A member of the building committee came to the school to gather further information. He also brought with him an abatement specialist.

2015-16 Short throw projectors were mounted to classroom Smartboards and AACS has access to a Smart TV, via religious education.

2016-17 An additional Smart board was obtained from All Saints Central Elementary, of no cost. This board has been mounted to the library/computer lab wall. A projector was purchased for the Smart board, but it will not be installed until we know what is happening with the possible portable unit. If we purchase a portable unit, we will be moving the library/computer lab into the portable. At that point, we would remount the Smartboard and install the projector. Funds for the projector came from our technology account.

3.4: Option C, Data Management System

Target Date: Fall 2016

Responsible: Principal and Teachers

Financial Source: \$3,055.00 Professional & Technical Services and Title 2 funds

Action Steps:

1. Purchase Option C system
2. Receive training in September 2016
3. Share parent login and information

Status:

May 2015- Principal inquired about a free trial with Teacher Ease, an online grading, attendance, and lunch program.

2015-16 Principal and secretary looked at a variety of programs before deciding on Option C. This is a program offers a suite of versatile products to make the school run most efficiently. This system was built with input from Catholic school personnel, superintendents and pastors across the country.

2016-17 Our Option C, Data Management System and Parent Communication Alert was installed this school year. Parents are able to log-in, view grades, account balances, email teachers, etc. We send parent emails, texts, and calls out to families, based on what they have selected as their preferred method of communication.

FACILITY IMPROVEMENTS

Facility Improvements: *Ensure that the building infrastructure supports the growth of the school and the needs of our students.*

Action Items

4.1: Install security system

Target Date: Summer 2016

Responsible: Principal, Pastor, Parish Council, School Committee

Financial Source: \$2,300 will be funded through our Parish Fall Raffle

Action Steps:

1. Update current quote, including security and video viewing for *before and after school care room* and *secure separation from church*.
- 2.

Status:

May 2015- *Principal meet with the building committee to discuss security concerns.*

May 2015- *A member of the building committee came to the school to gather further information.*

Summer 2016 *A panic system was installed for the school. Upon an intruder the alarm will be engaged and the police will be notified. There is a sounder outside, in the main hallway and in the social hall. This was paid for from the Parish Fall Raffle earnings.*

2016-17 *Mrs. Reder applied for a Michigan State Safety Grant, and was awarded \$8,860.00 for the installation of a school wide PA system. This will provide for school wide communication, reaching all classrooms, hallway and social hall. The PA system will be installed this summer, 2017.*

4.2: Evaluate the use of space for the school library, computer lab, and teachers' lounge.

Target Date: Spring 201

Responsible: Principal, Pastor, Parish Building and Planning Committees

Financial Source: Amount Unknown: Building and Maintenance Fund/Reserve Savings Acct.

Action Steps:

1. Establish an Ad-hoc committee to determine the future needs of the school
2. Focus on enrollment and space availability
3. Money from the school's reserve savings would be used to pay for the unit. The school currently has approximately \$39,000 in reserve savings.
4. The school will put together a proposal to replenish the reserve savings.

Status:

May 2015- Principal meet with the building committee to discuss facility improvements.

May 2015-A member of the building committee, came to the school to gather further information.

2015-16 It was concluded that an Ad-hoc committee be established to determine the future needs for AACS. This will be pursued in the fall of 16-17

2016-17 An Ad-hoc committee was established and a proposal for a portable unit will be presented to Parish Council during their June meeting. We are currently using our non-classroom as a library, computer lab, math room, teachers' lounge, extra teaching space for BAISD instructors, tutoring, etc. The portable unit will allow for computer lab and library space. This will allow us to use the additional building classroom as a lounge/extra classroom for specials, etc.

The committee took this idea to Parish Council. Parish Council would like a completed proposal before voting on the leasing/set-up of a portable unit. There are 3 parents and the principal currently pursuing the needed quotes for Parish Council. Funds will come from the schools Reserve Savings, which currently has approximately \$39,000.

4.3: Evaluate new entrance possibilities for the front of the school.-

Target Date: -----

Responsible: Principal, Pastor, Parish Building and Planning Committees

Financial Source: Amount Unknown: Building and Maintenance/Reserve Savings Acct.

Action Steps:

1. No steps taken at this time. If the Ad hoc committee sees fitting, this possibility may resurface.

Status:

2015-16 *This is not a current concern for AACS and it not continue to be pursued at this time.*

2016-17 *Status is the same as above. This item is not considered to be a necessity in our future, therefore it will not be pursued further.*

4.4: Evaluate the space designated for Social Hall/Lunch Room & Gym.

Target Date: Ongoing --- 2018-19

Responsible: Principal, Pastor, Parish Building and Planning Committees

Financial Source: Amount Unknown: Building and Maintenance/Reserve Savings Acct.

Action Steps:

1. Follow the designated steps that the diocese has laid out, regarding a building and planning committee.

Status:

2015-16 *Diocesan permission was received to proceed with the process of meeting as a planning committee. This committee will continue to meet on the 2nd Tuesday of each month.*

2016-17 *The Parish planning committee has continued to meet this year. The planning committee is currently waiting to hear back from the Bishop as to whether we can pursue outside building proposals. If the Parish does build a new church, the school would use the current church for a gymnasium space.*

A special thank you to the members of this strategic planning committee.

Father Thomas E. Sutton, St Gabriel Pastor

Katie Mocny, 1st grade teacher

Sandy DesJardins, Director of Religious Education

Kelly Snawder, Parent & Marketing President

Jillian Grzegorzczuk, Parent

Julie Wright, Parent

Jill Maziarz, Parent

Jake & Sarah Pope, Parents

Gene Finner, Parent

Your love and dedication to our school is greatly appreciated!